

making your special day, special



mayfair
HOTEL

on your wedding day

“We'll remember our Wedding Day at The Mayfair for the rest of our lives, it was so special – thank you.”

Mark & Suzanne Henson



Introduction...

Introducing the Mayfair Hotel

Congratulations and thank you for considering the Mayfair Hotel for this very joyous occasion.

This modern and stylish Hotel provides a perfect venue for this important day in your life. Located in tree-lined Bath Road in the exclusive East Cliff area of Bournemouth, the Mayfair is licensed for Civil Marriage and Partnership Ceremonies. These can be held in the tranquil surroundings of our Garden Room or outside under the leafy canopy of the secluded Mediterranean courtyard garden (weather permitting).

Our highly acclaimed Chef presents a selection of contemporary menus enclosed for your choice.

From the moment that you decide to book your wedding with the Mayfair our friendly and professional staff will assist you with all the arrangements to make sure your day is a truly unique and memorable one.

The Garden Room

This elegant, recently refurbished banqueting room is full of light from the picture windows overlooking the private Mediterranean courtyard garden. The room is licensed for Civil Ceremonies and Partnerships and is also suitable for Wedding Receptions for up to 70 guests. In the evening the room is transformed, creating an intimate atmosphere away from other hotel guests with its own private bar and dance floor and with the added benefit of a sophisticated sound system. Music and entertainment can be arranged by the Hotel on your behalf if required, alternatively any other entertainment must be confirmed by the Hotel Manager. We welcome bands although we would suggest that large bands (more than 3 members) may not be suited due to space limitations.

The Courtyard Garden

You also have the opportunity if you wish to have your ceremony in the garden – weather permitting. Our wedding pavilion sits under the trees on the terrace and your guests can be seated in the sheltered courtyard, it's the perfect romantic setting.

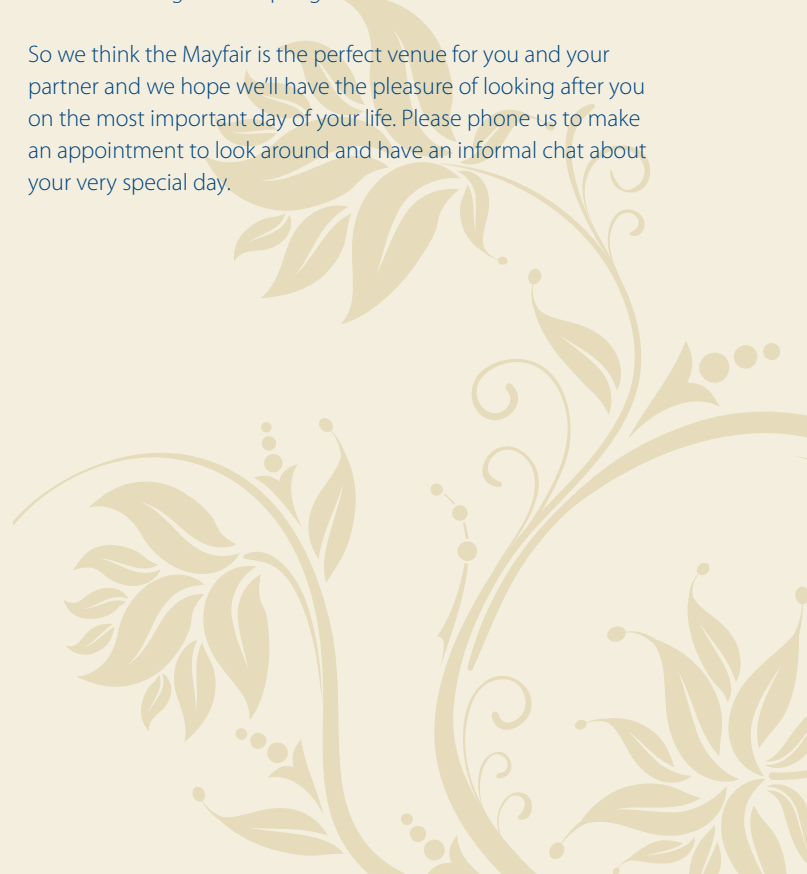
The Mayfair Restaurant

This stylish room tastefully decorated throughout with sparkling chandeliers and large picture windows is the perfect choice for the larger Wedding Reception. It can comfortably seat 100 guests with space for a large top table.

When you choose a venue for your Wedding Reception, Civil Marriage or Partnership Ceremony you need to feel comfortable with the surroundings and confident with the people helping you with the arrangements. At the Mayfair we have many years experience of organising functions, parties and weddings and we have a dedicated, friendly and enthusiastic team to ensure the success of your special day.

Chris Goodwins has recently joined us as Executive Chef and we are delighted to have him in the team as he has an outstanding reputation for producing imaginative menus and a range of mouth watering and tempting dishes.

So we think the Mayfair is the perfect venue for you and your partner and we hope we'll have the pleasure of looking after you on the most important day of your life. Please phone us to make an appointment to look around and have an informal chat about your very special day.



The Ceremony – The Reception...

Civil Marriage & Partnership Ceremonies

Whatever kind of ceremony you want, the mayfair can tailor it to make your special day, special.

Ceremony Tariff

	2010	2011
Saturdays	£400	£500
Sundays & Weekdays	£300	£350

Ceremony Content

Music may be allowed in the Ceremony Room or Garden at the discretion of the Hotel and with the consent of the Registrar. The Hotel has a music system in the Garden Room which can accommodate an MP3 player or CDs. The couple are responsible for ensuring that any music is suitable for the occasion.

Food & Beverage

It is a legal requirement that food and beverages are not consumed within the ceremony room for up to an hour prior to the Ceremony commencing.

Booking

See the Terms & Conditions section.

The Reception Package

Whichever venue you have chosen for your Reception the price includes the following:

- ~ Red Carpet on Arrival
- ~ Cake Stand and Knife
- ~ Mayfair's Garden for photography (weather permitting)
- ~ Overnight accommodation for the Happy Couple

Additional Options

(Prices to be confirmed at time of booking)

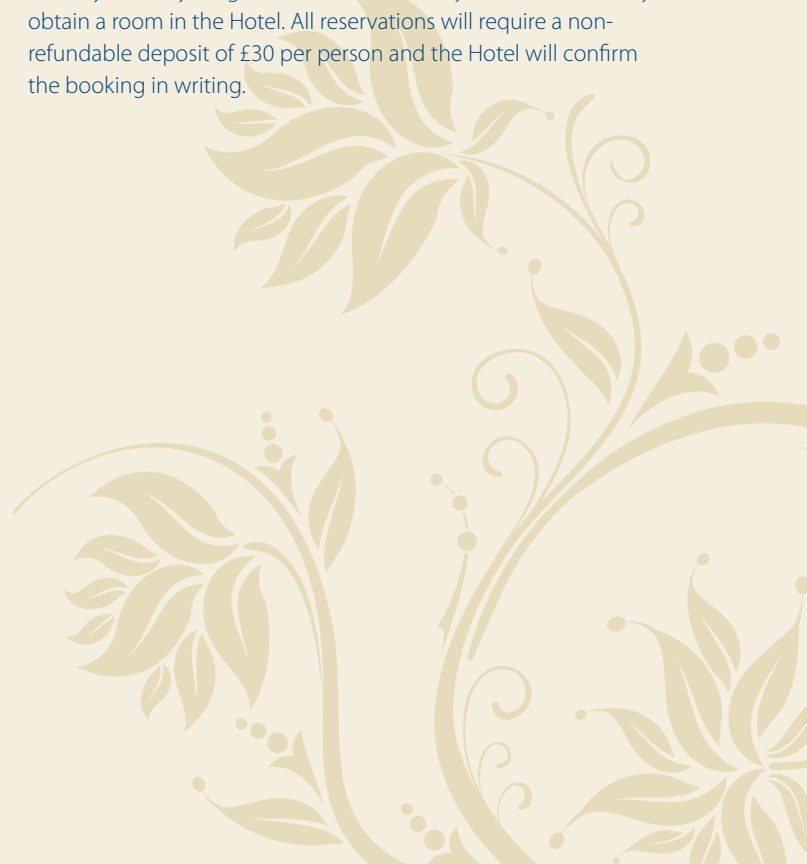
- ~ Assortment of canapés on arrival
- ~ Ladies' & Gentlemen's Favours
- ~ Helium Balloons for every table

The Civil Ceremony Package

Includes all of the above together with the room you have chosen for the Ceremony set out in Church style, taped music for entrance, signing of the Register and exit.

Guest Accommodation

We will be delighted to offer accommodation for your guests in the Hotel at the special prices indicated on our Tariff. We must advise you that your guests should book early to ensure that they obtain a room in the Hotel. All reservations will require a non-refundable deposit of £30 per person and the Hotel will confirm the booking in writing.



Food & Drink Prices...

Special Occasion Tariff

The Hotel must provide all of the catering for the day and we request that the same menu is set for all your guests. Special diets can be catered for but the Hotel must be advised in advance.

Menus –

Choose one dish from each course shown on the following:

~ Budget Menu	£17.50
~ Menu A	£21.00
~ Menu B	£25.00
~ Menu C	£29.95

Light Evening Buffet Menu: From £6.50

Drinks Packages:

~ Package Number 1	£10.50
~ Package Number 2	£12.00
~ Package Number 3	£15.50

Guest Accommodation:

~ Double rooms bed & breakfast	£38.00	per person
~ Single rooms bed & breakfast	£50.00	per person

Disco Hire:

~ Hotel Disco for a period of 4 hours	£180.00
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Deposit:

~ Non returnable or transferable	£350.00
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Drinks Packages

Package 1:

- ~ Glass of House Wine or Fruit Cup on Arrival
- ~ 2 glasses of either Red or White House Wine to be served with the meal
- ~ 1 Glass of "Pink Pink Fizz" for the Toast

Package 2:

- ~ Glass of Bucks Fizz or Fruit Cup on Arrival
- ~ 2 glasses of either Red or White House Wine to be served with the meal
- ~ 1 Glass of "Pink Pink Fizz" for the Toast

Package 3:

- ~ A glass of fruit garnished Pimms or Fruit Cup on Arrival
- ~ 2 glasses of either Red or White House Wine to be served with the meal
- ~ 1 glass of Champagne for the Toast

Supplying Your Own Wine:

We would be happy to store your own wine or champagne – chill it if necessary –and serve it on demand. The corkage charge would be £12 per bottle.

Evening Entertainment

Our Resident DJ will entertain your guests from 8pm until Midnight in the Garden Room.

Alternative Entertainment can be arranged at an additional cost. The bar will be closed at 11.30pm



Menus...

Menu A

Starter

Lentil and Potato Soup
Cream of Tomato and Basil Soup
Cream of Vegetable Soup
Fan of Seasonal Melon with a Wild Berry Compote
Homemade Chicken Liver and Brandy Pate with Cumberland Sauce and Melba Toast
Traditional Prawn Cocktail dressed in a Marie Rose Sauce and served with Brown Bread and Butter

Main Courses

Roast Scottish Beef with Yorkshire Pudding, Horseradish Sauce and Roast Gravy
Baked Fillet of Salmon topped with a Herb Crust accompanied by a Lemon and Chive Butter
Pan-fried Breast of Fresh Chicken filled with Apricot and Somerset Brie enriched with a Creamy White Wine Sauce
Grilled Pork Loin Steak topped with Caramelised Apple Ring served with a Cider and Coarse Grain Mustard Sauce infused with Sage
Caramelised Red Onion Chutney and Goat's Cheese Filo Tart with a Basil Pesto Dressing

Desserts

Baked New York Style Cheesecake topped with Fresh Strawberries
Profiteroles coated with Hot Chocolate Sauce
Lemon and Lime Syllabub with Rossini Curls
Fresh Fruit Salad
~
Coffee and Mints

Menu B

Starter

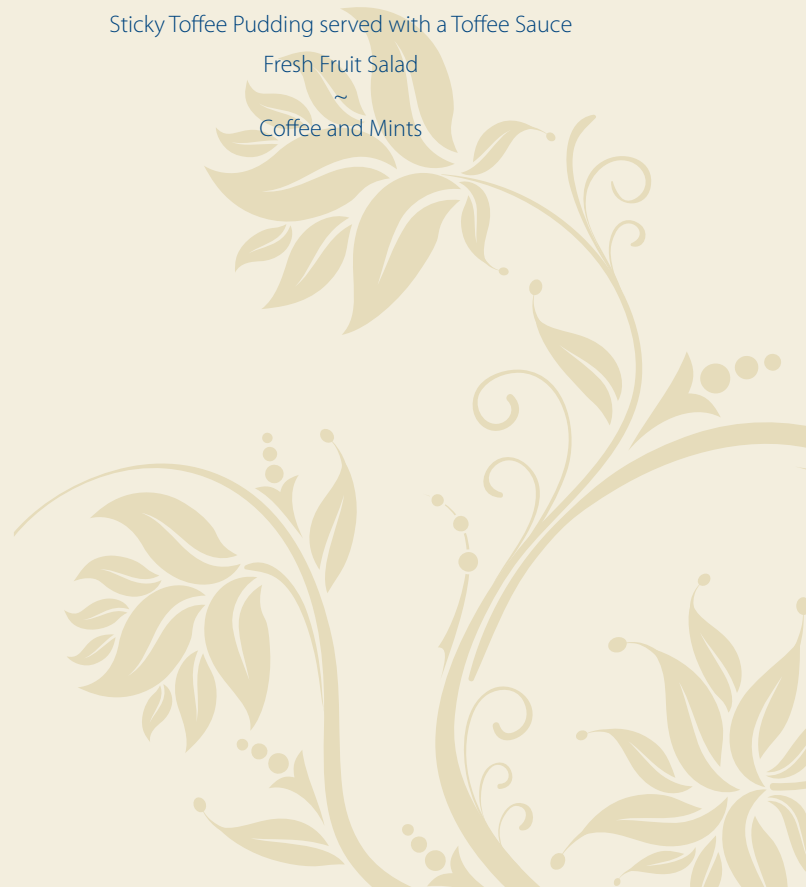
Cream of Celery and Stilton Soup
Carrot and Coriander Soup
Butternut Squash and Lentil Soup
Cream Of Asparagus Soup
Rose of Chilled Galia Melon accompanied by a Fresh Strawberry and Orange Coulis laced with Cointreau
Smoked Chicken Caesar Salad with Garlic Croutons

Main Courses

Rump of English Lamb roasted with Rosemary and Garlic served with a Rich Red Wine Jus
Baked Supreme of Chicken accompanied by a Wild Mushroom and Madeira Cream Sauce
Grilled Darne of Halibut topped with a Brown Shrimp Butter finished with Poached Fresh Asparagus
Beef Bourguignon gently braised in a Red Wine, Field Mushroom and Baby Onion Sauce served with Pilaff Rice
Mushrooms in a Cream and Brandy Sauce, sprinkled with Chives and served on a Bed of Savoury Rice

Desserts

Fresh Strawberry Eton Mess
Triple Belgian Chocolate and Praline Torte
Tiramisu with Caramel and Coffee Sauce
Sticky Toffee Pudding served with a Toffee Sauce
Fresh Fruit Salad
~
Coffee and Mints



Menus...

Menu C

Starter

Leek and Stilton Soup

Plum Tomato and Roasted Red Pepper with Basil Pesto Soup

Minestrone topped with Grated Parmesan Soup

Traditional French Onion Soup topped with a Cheese Crouton

A Moist Smoked Rainbow Trout and Wild Mushroom Pate accompanied by an Apricot and Red Onion Chutney and Melba Toast

Poached Fresh Asparagus wrapped in Pancetta served with a Fresh Tarragon and Olive Couscous drizzled with a Balsamic Glaze

Baked marinated Buffalo Mozzarella served on Toasted Brioche topped with Beef Tomato Petals and Chives

Main Courses

Honey Roasted Breast of Magret Duckling served with a Fresh Fig and Walnut Stuffing and Rich Red Wine Jus

Baked Rack of Lamb brushed in Coarse Grain Mustard accompanied by a Redcurrant and Cider Sauce

Fillet of Beef enriched with Caramelised Baby Onion and Port Wine Jus and set on Smooth Pate Crouton

Grilled Fillet of Sea Bass served with a Blueberry and Sweet Chilli Salsa topped with Crispy Leeks

Mixed Vegetable and Pecan Stroganoff served with Wild Rice and Parsnip Curls

Desserts

White Chocolate and Raspberry Box

Strawberry and Champagne Panacotta with Fresh Mint and Ginger Syrup

Choux Pastry Swans filled with Fresh Strawberry Cream set on a Blackcurrant and Cassis Coulis

Hot Black Cherries laced with Kirsch topped with Vanilla Pod Ice Cream

Fresh Fruit Salad

~

Coffee and Mints

Budget Menu

Starter

Cream of Tomato and Basil Soup

or

Fan of Seasonal Melon served with a Raspberry Coulis

Main Course

Roast Turkey served with Bacon Roll, Chipolata Sausage, Sage and Onion Stuffing and Roast Gravy

or

Baked Fillet of Salmon served with a Cream and Watercress Sauce

Desserts

Lemon and Lime Syllabub

or

Fresh Fruit Salad

~

Coffee and Mints

Light Evening Buffet Menu

A Selection of Assorted Sandwiches with Salad Garnish

Savoury Potato Crisps

Sausage Rolls

Individual Scotch Eggs

Cherry Tomato and Mozzarella Cheese Kebabs

Cocktail Sausages

Celery Sticks with Hummus and Olives

The following can be added to the Buffet at 50p per item:

Chicken Drum Sticks

Savoury Filled Vol au Vents

Homemade Bacon, Tomato and Onion Quiche

Spicy Chicken Wings

Mixed Fresh Vegetable Crudités with a Garlic and Herb Mayo Dip

Pizza Slices



Booking Terms...

Booking Terms & Conditions

A provisional booking will be held for 14 days after which time a deposit will be required to confirm the reservation. If after 14 days you have not confirmed the date we will release your provisional booking.

To secure the booking we require a non-refundable deposit of £350.00 and the completed signed reservation form. 50% of the outstanding balance is required 8 weeks prior to your ceremony & the remaining balance is due 2 weeks prior to the date booked together with a table plan and final numbers. Any extra charges incurred on the day must be settled on departure. Prices include VAT at the current rate of 15%. (Any change in the rate of VAT will result in a change of prices)

If for any reason you have to cancel your plans the Mayfair Hotel reserves the right to charge the following cancellation fees:

~ **More than 6 months prior to the date**
50% of anticipated account

~ **Less than 6 months to the date**
75% of anticipated account

We do recommend that you take out Insurance to safeguard your Special Day and cover you in the unlikely event of unforeseen circumstances.

Booking Your Ceremony

You will be responsible for booking the Superintendent Registrar to attend your Ceremony. You will need to inform them of the proposed date and time of the Ceremony.

For more information please contact:

The Register Office
Bournemouth Borough Council
Town Hall Bournemouth
BH2 6DY
Tel: 01202 454945/454947

Please note that the Registrar's fees are payable direct to the Registry Office.



Getting started...

Wedding Reception / Civil & Partnership Ceremonies

Please use this page to write down as much information as you can and bring it along on your first visit to the Mayfair to meet your Wedding Coordinator.

Planning & Address Details

Name of Bride/Partner

Name of Groom/Partner

Address

Telephone Number

Mobile Number

E mail address

Date for Wedding

Ceremony

Venue

No. of Guests

Time

Time of arrival at Hotel (if Reception only)

Reception

No. of Guests attending Reception

No. of Guests attending Evening Party*

(* The number stated will be the minimum charged for)



Wedding Countdown...

Beginning the arrangements

- Decide on the number of guests and make a list.
- Discuss a budget with those who will be involved.
- Visit the Mayfair to meet your Wedding Co-ordinator and gain a good idea of what to expect.
- Decide on the date and provisionally book it with the Mayfair.
- If you have chosen a Religious Ceremony, visit the Minister to book the date and time.
- If you have chosen a Civil Ceremony, contact the Superintendent Registrar on 01202 454947 to give notice, book your date and time of marriage.
- Secure the date with the Mayfair by returning the booking form, paying your deposit and booking the room of your choice.

12 months to go

- If you have decided on a week day wedding, call relatives and close friends so they can arrange to take time off work.
- Choose your Best Man, Bridesmaids and Ushers.
- Choose your colour scheme.
- Choose your wedding dress and attendants gowns.
- Choose early and book all professional services; photographer, videographer, ceremony and reception entertainment, cakes, transport, florist, table decorations (favours, confetti, bubbles...), stationery etc... If you require any assistance with your selection, please speak with your wedding Co-ordinator.
- The Mayfair will produce your table plan and menus for you.
- Attend your local wedding fair for good tips and suggestions.
- Book your honeymoon.
- Take out wedding insurance.

9 months to go

- Choose a wedding gift list service and compile your list.
- Choose and purchase your wedding rings.

6 months to go

- Arrange visa and vaccinations if your honeymoon is booked in a foreign country.
- Check your passports are up to date.
- Order the invitations and any other stationery.
- Ask your guests to book their accommodation.

3 months to go

- Confirm ceremony arrangements with Church or Registrars Office.
- Bridegroom, Best Man, Fathers and Ushers to sort out their suits.
- Send out invitations with a note asking guests if they have any specific dietary requirements.
- buy wedding shoes and bridal accessories.
- Choose gifts for attendants.
- Meet with your Wedding Co-ordinator at the Mayfair to run through your arrangements for the reception, including catering requirements, drink choices and trimmings.
- Check anything affected by your change of name.
- Book Hen and Stag evenings.

6 weeks to go

- Arrange hairdresser and make-up appointments.
- Arrange final fitting of the wedding dress.
- Ensure the speeches are written; traditionally the Brides Father, the Bridegroom and the Best Man.

4 weeks to go

- As you begin to receive replies from the invitations, start planning the seating arrangement for your wedding breakfast and send a draft to the Mayfair 2 weeks prior to your wedding.
- Pay 50% of the estimated balance of the reception to the Mayfair.
- Write place cards.
- Practice make-up and decide hair style.
- Meet your Wedding Co-ordinator at the Mayfair to discuss the final arrangements. Pay the estimated balance of the reception. Confirm final details with all professional services; florists, photographer, transport, etc...

The week before

- Pack for your honeymoon and check passports and foreign currency if needed.
- Give the Ushers order of service sheets and delegate as much as possible.
- Bring all bits and pieces; place cards, favours (if not arranged by the Mayfair), guest books, etc... to the Mayfair and out of your way!

The BIG DAY

Give yourself a relaxing bath, a good breakfast and plenty of time before the ceremony to get your hair and make-up done and get dressed.

Enjoy!





to love is to live



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on your wedding day

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